

**BOARD OF SUPERVISORS WORK SESSION**  
**WEDNESDAY, FEBRUARY 28, 2019**  
**6:00 PM**

The Appomattox County Board of Supervisors held a budget work session on Tuesday, February 28, 2019 at 6:00 p.m. in the County Administrator's conference room, located at 153A Morton Lane, Appomattox, Virginia.

**Appomattox County Board of Supervisors**

**Present:**

Samuel E. Carter	Courthouse District, Chairman
Watkins M. Abbitt, Jr.	Piney Mountain District
William H. Hogan	Appomattox River District
Chad E. Millner	Falling River District, Vice-Chair
Bryan A. Moody	Wreck Island District

**Also Present:**

Susan M. Adams, County Administrator  
John Spencer, Information Systems Manager/Purchasing Agent  
Vicky Phelps, Finance Director

Chairman Carter called the meeting to order at 6:04 p.m. and Supervisor Hogan provided the invocation.

**LEPC Committee Appointments**

The Board was provided a list of individuals that Mr. Wingfield, Public Safety Director, is, requesting consideration for re-appointment and/or appointment to the LEPC. (Local Emergency Planning Committee)

The LEPC By-Laws sets for the operating procedures of the committee stating the next regularly scheduled will be held in March. Mr. Wingfield is requesting the Board's consideration so that the meeting notices can be mailed.

After discussion, Mr. Moody requested that a representative from the School and Social Services be included in the LEPC.

Mr. Hogan requested that a representative be included from Dominion Power and Southside Electric Coop on the LEPC.

Mr. Hogan made a motion to approve the provided LEPC listing. Mr. Moody seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr.

**Financial Software Update**

Mr. Spencer presented a brief overview of the newly proposed financial software (RDA). At the conclusion of his overview, he answered questions/concerns from the Board. Mr. Spencer stated that staff is asking the Board to consider approving the proposed contract with RDA.

Ms. Adams explained that the FY 2019 Budget includes the additional funding for the financial software so no new additional funding is being requested.

After discussion, Mr. Moody made a motion to approve for staff to enter into contract with RDA for the new financial software that has been discussed. Mr. Abbitt seconded Mr. Moody's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

### **FY-20 Budget Discussion**

Ms. Adams stated that although the State has not posted budget information, however, staff would like to review the additional requests with the Board.

Ms. Adams stated that the Compensation Board is proposing a three percent salary increase for Constitutional Officers and all employees.

Ms. Adams explained that the school gave a three percent increase in FY-19 so a two percent is being proposed for FY-20. Ms. Adams stated that in speaking with Dr. Bennett, she is planning to request level funding of local funds.

There was lengthy discussion of the various departments and organizations that have made their request for the upcoming FY-20 annual budget.

Ms. Adams reported to the Board that Mecklenburg County has offered to send several employees of their Treasurer's office to assist Ms. Gillette with employee financial software training.

Ms. Adams reported that VDOT has agreed to administer the FLAP Grant. Ms. Adams stated that in FY-19 the funds for the local match of the FLAP grant were removed. Ms. Adams asked the Board if they wanted to put the funds in the FY-20 budget to continue with the process of this grant.

After discussion, it was the consensus of the Board to have Mr. Don Austin and Ms. Robin Snyder to come to the next Board meeting to provide more information before making a decision to budget the needed local match funds.

Ms. Adams announced that she had spoken with David Rowe with Local Choice who has reported that there would be 0% increase in the health insurance premiums for FY-20.

Ms. Adams reminded the Board that their next meeting would be on March 14 with the School Board at 6PM and then the Board would return to the County Administration Conference Room to further discuss the FY-20 annual budget.

Mr. Moody stated that he would be out of town for this meeting; however, he would like to participate remotely. He asked Ms. Adams to arrange for him to participate at each meeting remotely.

### **ADJOURNMENT**

Hearing no further discussion, Mr. Abbitt made a motion to adjourn the work session at 7:30 p.m. Mr. Moody seconded Mr. Abbitt's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The budget work session adjourned at 7:30 p.m.

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Samuel E. Carter, Chairman